

**Important: all information is mandatory in order to issue the card and activate all the benefits of the card.**

**1. Company information**

Please complete all fields and indicate the name of a contact person for any questions we may have.

Company	
Street/No.	Engaged in commercial/manufacturing business <input type="checkbox"/> Yes <input type="checkbox"/> No
ZIP code/town	Operating company <input type="checkbox"/> Yes <input type="checkbox"/> No
Telephone	Business premises, owned or rented <input type="checkbox"/> Yes <input type="checkbox"/> No
Fax	Employs own staff <input type="checkbox"/> Yes <input type="checkbox"/> No
E-mail	
Office/branch	Main activity (detailed description):
Holding company/group	
Sector	
Date founded	
Date of recording in Commercial Register	
Share capital: CHF	Contact person <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.
Paid-up capital: CHF	Last name _____
Number of employees	First name _____
	Correspondence in <input type="checkbox"/> E <input type="checkbox"/> G <input type="checkbox"/> F <input type="checkbox"/> I

**Tax Residence:** The only tax residence coincides with the country of residence mentioned above  yes  no (in case of multiple tax residences select «no»)  
 If no, please indicate all countries of tax residence: \_\_\_\_\_

**2. Company imprint**

Please enter the company's name as it is to appear on the Cornercard Business or Diners Club Corporate Cards (no more than 20 characters including blanks).

\_\_\_\_\_

**3. Form K - Establishing of the controlling person (mandatory information), pursuant to CDB**

**The contracting partner is:**

**a sole proprietorship, a simple partnership**, a publicly listed company or a subsidiary in which such a company has a majority stake, a bank or another financial intermediary (Securities dealers, investment fund management companies, etc. based in Switzerland) or a public authority. **Continue to paragraph 4. Monthly Statements.**

**a Joint-stock company (AG), a Limited liability company (GmbH)** or other legal forms. **Please fill in the following form:**

**Establishing of the controlling person of operating legal entities and partnerships both not quoted on the stock exchange**

Pursuant to Article 20 of the Agreement on the Swiss banks' code of conduct with regard to the exercise of due diligence (CDB 20), the Company hereby declares (tick the appropriate box):

<input type="checkbox"/> the person(s) listed below is/are <b>holding 25% or more of the contracting partner's (Company's) shares (capital shares or voting rights)</b> ; or	<input type="checkbox"/> if there are no capital shares or voting rights of 25% or more, that the following person(s) listed below <b>is/are controlling the Company in other ways</b> ; or	<input type="checkbox"/> in case no person(s) exist(s) who exercise(s) control over the Company in a different capacity, the person(s) listed below is/are the <b>managing director(s)</b> :
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### Controlling person 1

First name(s), last name(s) / Entity

Date of birth

Place of birth

Nationality

Actual address of domicile/registered office (incl. country):

### Controlling person 2

First name(s), last name(s) / Entity

Date of birth

Place of birth

Nationality

Actual address of domicile/registered office (incl. country):

### Controlling person 3

First name(s), last name(s) / Entity

Date of birth

Place of birth

Nationality

Actual address of domicile/registered office (incl. country):

The Company hereby undertakes to automatically inform the card issuer of any changes. It is a criminal offence to deliberately provide false information on this form (Article 251 of the Swiss Criminal Code, document forgery).

## 4. Monthly statements

**4.1 Billing cycle closure (on the first working day):**  Beginning of month  Mid-month

**4.2 Cornècard Business Visa and Mastercard® cards** (Please indicate one only)

#### Individual statement

The Cardholder receives his own monthly statement with transaction details and a payment slip at the business or home address indicated on the card application. Upon request, all individual statements can be bundled in one mailing (please indicate ship-to address for such bundled mailings). Prepaid cards: only business or private addresses.

- the **Business address** of Cardholder
- the **Home address** of Cardholder (Switzerland only)
- Individual monthly statements** combined for all cards.  
Please provide the corresponding address in section 4.4.

#### Collective statement

The Company receives a collective monthly statement for all cards. Please select statement with or without transaction details. A card transaction list must be sent to the Cardholder's business address if monthly statements do not include transaction details. Please provide the corresponding address in section 4.4.

- For all cards with **transaction details**
- For all cards with **transaction details** and **additional transaction lists** sent to the **business address** of the Cardholder
- For all cards **without transaction details** and **additional transaction lists** sent to the **business address** of the Cardholder.

#### 4.3 Diners Club Corporate Cards

The Company receives a card transaction list that contains a summary of all cards and their transactions. Please provide the corresponding address in section 4.4.

- Transaction list (optional)

**4.4 Address** for bundled individual statements or collective statement:

Company

Contact person

Address: street/No.

ZIP code/town

## 5. Swiss bank/post office details of applying company

Name of bank/post office

IBAN (without spaces)

By signing this framework agreement on behalf of the applying company we confirm that the Swiss bank account declared here is active and held at the listed bank in the name of the applying company.

### Method of Payment

A payment slip is included with each monthly statement.

Upon request, direct debit (LSV+) is available for all cards (CHF and EUR only).

Direct debit (LSV+)

## 6. Declaration

Please review carefully the declaration including the conditions for Cornèrcard Business and Diners Club Corporate cards.

The signing Company hereby applies for Cornèrcard Business Visa/Mastercard® and/or Cornèrcard Business Reload Visa and/or Diners Club Corporate credit cards issued in its name and in the name of the person(s) identified on the **separate card application** (hereinafter «Cardholder»). It confirms that all the details in this application are correct and certifies that **the General Terms and Conditions (GTC)** for Cornèr Bank Ltd. Visa, Mastercard and Diners Club payment cards, issued by Cornèrcard, have been consulted, understood and are recognized as binding. **The GTC may be accessed at any time by visiting [cornercard.ch](http://cornercard.ch) or [dinersclub.ch](http://dinersclub.ch) or by telephoning +41 91 800 32 34 (Visa/Mastercard) or +41 58 880 88 00 (Diners Club).** The Company certifies that it accepts **joint and several liability** for all obligations arising from the use of the Visa/Mastercard/Diners Club cards that have been applied for or issued and recognizes **Lugano to be the sole place of jurisdiction**. Cornèr Bank Ltd. (hereinafter «Bank») is authorized to obtain any information it deems necessary about the Company applicant and any future Cardholders. It may decline the application at its discretion and choose to issue a prepaid card instead of the credit card applied for by the Company. The Company undertakes to disclose any changes referring to the controlling person as well as to the beneficial owner (if applicable) with regard to the bank on its own initiative. Upon acceptance of the separate card applications, the Cardholder shall receive his individual PIN, requested cards and General Terms and Conditions and will also be able to make cash withdrawals. For credit cards, this option only applies if it has been explicitly requested on the card application by the Company. The General Terms of Insurance (GTI) for insurance cover provided automatically and free of charge with Cornèrcard products, or made available upon request and for a fee, can be accessed or ordered at any time at [cornercard.ch/e/gtc](http://cornercard.ch/e/gtc) for Visa/Mastercard and [dinersclub.ch](http://dinersclub.ch) for Diners Club. Any applicable premiums will be charged directly to the card. The **use and/or signature** of the card constitute(s) confirmation that the Cardholder has **received and understood** the GTC and the respective **conditions of insurance and accepts them in full**. The Company may also, on the basis of this framework agreement and additional application form, request the opening of a Diners Club Corporate Travel Account (CTA). Any use of the card/CTA beyond the limit is unlawful; any charges in excess of the spending limit must be repaid immediately and in full. **Charges, interest rates, and fees:** Information on charges, interest rates, and fees for the use and administration of the card is contained in a schedule of "Charges, Interest Rates, and Fees". This may be accessed at any time by visiting [cornercard.ch/e/prices-business](http://cornercard.ch/e/prices-business) for Visa/Mastercard and [dinersclub.ch/d/preise-corporate](http://dinersclub.ch/d/preise-corporate) for Diners Club or by telephoning +41 91 800 41 41 for Visa/Mastercard cards or +41 580880 88 00 for Diners Club. The company and the owner may also be charged third-party costs and expenses resulting from their own actions. The Company or the Cardholder hereby certify that **they accept without reservation said charges, interest rates, and fees**. Should the Company or the Cardholder apply for a further Cornèrcard product or wish to switch to a different product, the particular annual subscription fee or enrollment charge pertaining to such product will apply, and can also be accessed or requested via the above-mentioned contact details. **Exchange rates:** foreign currency fees are converted at the retail exchange rate of the day on which they are registered by the Bank (for Visa/Mastercard cards) or Diners Club International (for Diners Club cards), plus foreign currency processing fees.

**Authorization:** The Company and the Cardholder authorize the Bank to store, process, use, and analyze their contract and transaction data in order to compile customer profiles and to process them for marketing and market research purposes. This enables the Company and the Cardholder to benefit from personalized advice and to receive tailored offers from the Bank as well as information on the Bank's own products and services sent by post, e-mail, or phone (SMS) to the Company or the cardholder. The Company and Cardholder will find additional information concerning the data privacy policy of the Bank on [cornercard.ch](http://cornercard.ch). The Company and the Cardholder hereby authorize the Bank to transmit personal data, card data, and transaction data to partner companies that are directly or indirectly contractually bound to the Bank and that require such data for the administration, processing, and billing of special services, which they deliver in connection with the card product that they have selected.

Edition 01/2021

## 7. Insurance brokerage, appointment of third parties, and data privacy

The Company acknowledges that the respective insurer alone is liable for any errors, negligence, or incorrect information in connection with the **insurance contracts it provided**. **Personal data made available in connection with any insurance may be disclosed to the insurers** and will be processed by the Bank and the insurers exclusively for the purpose of concluding and administering the insurance contract and in the event of a claim. Personal data may be disclosed to authorized third parties and/or other Group companies for the purpose of processing the insurance contract. Data may be transferred abroad if such third country provides for equivalent data protection (recognized as such by Swiss data protection legislation). The Bank is entitled to commission partner companies in Switzerland or abroad, in particular affiliated companies of Cornèr Bank Group with seat in the European Union to perform all or part of the services pertaining to the contractual relationship, including reward and loyalty programs (e.g. application reviews, card manufacture, card issuance, contract management, online services, payment collections, client communications, credit risk calculations, fraud prevention, charge-back procedures, payment processing, IT) and for the improvement of the risk models used in granting credit limits and fraud prevention. The Cardholder and the Company authorise the Bank to provide these third parties with the data necessary for the diligent performance of the tasks assigned to them and, if required, to transmit this data abroad for this purpose. In doing so, the Bank may also pass on personal data of the Cardholder and the Company to such partner companies for the processing purposes specified in the Privacy Notice (clause 3 – [cornercard.ch/dataprotection](http://cornercard.ch/dataprotection)). The processing of such personal data is carried out in full compliance with the applicable data protection regulations, namely the Swiss Data Protection Act (DPA) and the European General Data Protection Regulation (GDPR). Personal data is stored in electronic form and/or paper form. The Company acknowledges that, pursuant to data protection legislation, it may claim entitlements to the information and, on certain conditions, request correction, blocking, or deletion of certain data stored at the Bank. **The Company will find additional information concerning the data privacy policy of the Bank on [cornercard.ch](http://cornercard.ch)**

Edition 01.2021

## 8. Company signature

Please place company stamp here. Authorized signatures must be as recorded in the Commercial Register (individual or joint signature).

Last name \_\_\_\_\_

Last name \_\_\_\_\_

First name \_\_\_\_\_

First name \_\_\_\_\_

Home address: street/No. \_\_\_\_\_

Home address: street/No. \_\_\_\_\_

ZIP code/town \_\_\_\_\_

ZIP code/town \_\_\_\_\_

Signature\* \_\_\_\_\_

Signature\* \_\_\_\_\_

Place/date \_\_\_\_\_

\* Authorized signatures as recorded in the Commercial Register (individual or joint signature).

Company stamp

## 9. Required documents for the issuing of the cards

The following documents are to be submitted:

- Framework Agreement signed
- Excerpt from the Commercial Register (may be downloaded from the Central Business Name Index at [zefix.ch](http://zefix.ch))
- Certified copy of an official identification document of company representative(s) (may be obtained at any post office)
- Additional persons with authorized signatures may be listed on the form „Authorized Signatures“ (download from [cornercard.ch/d/business](http://cornercard.ch/d/business))



**Please complete, sign, and return the card application to:  
Cornèr Banca SA, Cornèrcard, Via Canova 16, 6901 Lugano.**